



Donald W. Blevins

Clerk of Fayette County

Date ____/____/____

(Lienholder Name)

(Lienholder Address)

(Lienholder City, State, ZIP)

RE: Name _____

Address _____

Lexington, KY _____

VIN# _____

To Whom It May Concern:

The above named individual has moved to Kentucky and is applying for a title and registration. Kentucky law requires this to be completed within 15 days of bringing a motor vehicle into the state. In order for our office to serve this individual, it is necessary that you forward the following:

ORIGINAL TITLE DOCUMENT along with a copy of this letter

Once we have received the original title, the customer will be notified to come in and complete the registration process. Your security interest will be printed on the face of the new Kentucky title, and notification of the filing will be sent to you. The vehicle can not be sold or transferred unless you release your lien in writing.

Your prompt response will expedite the titling and licensing of the vehicle referenced above and assists in our customer's attempt to comply with Kentucky motor vehicle laws.

Sincerely,

Donald W. Blevins
Fayette County Clerk